

## BERKSWELL PARISH COUNCIL

Clerk to Berkswell Parish Council  
Mrs S Butterworth  
The Old Granary  
Holly Lane  
Balsall Common  
CV7 7EB

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### TO ALL PARISH COUNCILLORS

Sir/Madam

**You are hereby summoned to attend an Ordinary Meeting of the Parish Council of Berkswell to be held in the Reading Room, Berkswell on Thursday 12 March 2015 at 7.45pm for the purpose of transacting the following business.**

Mrs S Butterworth  
Clerk to Berkswell Parish Council

6 March 2015

### Agenda

- 1. Attendance**
- 2. Apologies**
- 3. Declarations of Interest**
- 4. Confirmation of Minutes**  
Ordinary Meeting of the Parish Council held on 12 February 2015.
- 5. Matters arising from previous minutes not covered elsewhere on this Agenda**
- 6. Public Opinion, Borough Councillor's Report and Parish Councillor's Opinion**
- 7. Planning Applications**

Application No.	Application Date	Site	Proposal	21 day response date
2015/160	16.2.15	80 Kelsey Lane	Demolition of concrete sectional garage. New two storey extension in place of existing garage including a new two storey link together with new porch extension with pitched roof over and replacement windows to existing building	13.3.15
2015/50028	20.2.15	1 Pound Close	Replacement of single storey timber conservatory with single storey brick extension	13.3.15
2015/50099	26.2.15	Berkswell Hall	Works to trees, location A - clear power lines, location B - cut back overgrown field boundary to enable stock fence replacement on original position	19.3.15
2015/50116	3.3.15	208 Station Road	Change of use of ground floor to hot food takeaway and new extraction system	24.3.15
		Hampton In Arden	Motorway Service Station	

- 8. Highways and other SMBC issues**
  - Bear Inn car park
  - Greenway
  - Hedge trimming on A452 (in particular Marsh Lane area)
  - Public Footpaths
  - Traffic calming in Berkswell Village
  - Trimming of hedges on the Carol Green end of Hodgetts Lane

## 9. Heritage and Community

Berkswell Museum electricity  
Grass Mowing Contracts  
Land at Meeting House Lane  
Meriden Garden City  
Neighbourhood Development Plan  
RHS Britain in Bloom Report 2015  
Spinney Maintenance – quotes  
War Memorial Project - Birmingham Workshop 17 January 2015

## 10. External Representative Reports

Airport

## 11. HS2

## 12. Accounts for Payment

<i>Payee</i>	<i>Cheque</i>	<i>Amount</i>
WTP (Cllr Cambage Training 16.6.15) (Chq 1704 – WALC - 12.2.15 cancelled)	001709	40.00
Balsall Common Bugle CIC	001710	100.00
W J Robinson (Internal Audit)	001711	255.00
D Hitchcock (Spinney Maintenance)	001712	60.00
G R Mowing (Mar–May 2015)	001713	522.00
Berkswell Reading Rooms (Mar 14-May 15)	001714	150.00

## 13. Finance

Internal Audit Report 2013/14  
Resolve to approve formula to be applied in respect of donations/grants  
Resolve to approve updated Financial Regulations  
Berkswell Society – Request for contribution towards cost of Commemorative Poppies  
Balsall PC – Request for contribution towards CCTV  
53<sup>rd</sup> Coventry (Berkswell) Scouts – Request for contribution towards new Scout House  
Balsall & Berkswell Hornets – Request for annual contribution  
Reading Room – Request for contribution towards roof repairs

## 14. Correspondence

National Planning Policy Framework  
Parish Emergency Plan  
Solihull MBC Trading Standards – Available for talks/presentations

## 15. Administration

Elections

## 16. Next Meeting

Berkswell Parish Assembly, Thursday 26 March 2015 at the Reading Room, Berkswell.  
The Parish Assembly will follow on from the Annual General Meeting of Berkswell Society.  
Times to be confirmed.

Signed: Mrs S Butterworth



Clerk

**Public and Press are welcome to attend**