

Berkswell Parish Neighbourhood Development Plan (NDP)

Minutes of the inaugural meeting held on 12th June 2017 at the Jubilee Centre, Balsall Common at 1.30PM.

1) Introductions:

Andrew Burrow(AB) introduced himself as Chairman of Berkswell Parish Council and then invited the members of the committee to do so:

Kay Howles(KH) Berkswell Parish Council

Jane Edwards(JE) Berkswell Society & Berkswell Charity,

Vince Ritters(VR) Balsall Common resident and currently Balsall Primary School Governor,

Keith Tindall(KT) Chairman Balsall Common Village Residents Association(BCVRA)

Richard Drake(RD) Berkswell Parish Council

Malcolm Hickin(MH) BCVRA & Berkswell Society

Also in attendance:

Louise Kirkup(LK) Consultant from Kirkwells

2) Election of Chairman:

AB was elected as Chairman

3) Election of Secretary:

RD was elected Secretary

4) Election of Vice Chairman:

VR was elected Vice Chairman

5) Apologies:

David Bell

6) Also in attendance:

In addition to 12 members of the public, Will Heard & Judith Parry-Evans from Balsall Parish Council & Richard Lloyd of both Parish Councils.

7) Declarations of Interest:

AB advised that he owned a property on Old Waste Lane which included a field that could be removed from the greenbelt in the current SMBC Draft Local Plan. He will not take part in any discussions where he could compromise our discussions.

8) Terms of Reference:

The draft Terms of Reference were agreed subject to a minor grammatical change. Final version to be circulated.

9) Current position/progress:

There was a discussion of the work done previously by the Joint NDP Committee and it was agreed that the outputs from that would be reviewed to identify anything that could be carried forward. The Balsall Parish representatives offered to assist in reviewing these documents which they held in their storage facility. We still await formal confirmation from SMBC of the new designation but we have informally been advised to proceed.

10) Scope of proposed NDP/Key Issues and Objectives:

LK indicated the potential value to the local community of an approved NDP. Based on c 500 “non-affordable” homes the total CIL money would be $500 \times \text{£}21\text{k} = \text{£}10.5\text{m}$ of which the PC would get 25% with an approved NDP in place. Without an NDP only 15% could be obtained and this could be subject to further capping bringing the total lower again. These moneys flowing during the life of the plan i.e .up to 2033. CIL money is in addition to s106 funds. AB confirmed that it was the agreed policy of Berkswell PC that CIL money from new developments in Balsall Common would be spent for Balsall Common (this could include being spent within Balsall Parish, if appropriate).

LK facilitated a discussion on the scope of the NDP. It was agreed that the following should be the areas of initial focus for NDP:

- 1.1. Housing design principles for both Balsall Common and the Conservation area
- 1.2. Local housing needs not covered by Solihull Plan within constraints of greenbelt
- 1.3. Conversion of redundant buildings within the greenbelt for housing and/or business use
- 1.4. Landscaping, & natural environment within the built environment
 - 1.4.1.mature trees,
 - 1.4.2.ponds & water courses
 - 1.4.3.woodland & wild space
- 1.5. Policies on
 - 1.5.1.car parking spaces for new homes,
 - 1.5.2.house size/bedroom numbers to meet local needs,
 - 1.5.3.character of the area/zoning density
- 1.6. Accessibility/interconnectivity
 - 1.6.1.Footpaths & Pavements
 - 1.6.2.Cycle ways
 - 1.6.3.Bridle paths
 - 1.6.4.Pedestrian crossings
 - 1.6.5.Car parking at station
 - 1.6.6.Car parking in Balsall Common centre (this is mainly a Balsall PC NDP issue)
- 1.7. Infrastructure/facilities including leisure facilities BUT not including schools (which are for SMBC)
- 1.8. Needs of local businesses

It was noted the SMBC already had policies on many of these areas and these may already be adequate.

It was agreed that it was imperative to work closely with Balsall PC. The presence and contribution to meeting of their representatives was welcomed.

It was also agreed that the following items were out of scope:

- a. HS2
- b. Green belt boundaries
- c. Quarries
- d. SMBC local housing plan including Concept Plans
- e. Parish Council boundaries

11) Timetable for NDP: The following timeline of key steps was agreed:

- a. Issues and options consultation September 2017 (proposal for meeting in Berkswell Village and Jubilee Centre)
- b. Consultation on specific draft policies Early January 2018
- c. Formal consultation with community Spring 2018

12) Next steps:

- a. Write a vision statement relating to what we foresee for 2033 (A couple of sentences or a short paragraph) (JE)
- b. Circulate agreed Terms of Reference (RD)
- c. Publish draft minutes of the meeting (RD)
- d. To prepare an issues and options paper for informal consultation (LK)
- e. Survey of local business needs, (excluding shops within BC centre (Balsall PC should lead on this) (MH/AB)
- f. Apply for grant. The NDP Committee request that the PC clerk make this application ASAP. (AB)
- g. Review data from joint plan to see if it can be used (VR/RD)
- h. Provide any available previous consultation data to LK. (All)

13) Concept Plans for sites allocated for development under the Draft Solihull Local Plan:

It was agreed these were not in scope for the NDP

14) Open Forum:

Members of the audience were invited to address the meeting. However, as participation on individual items on the agenda had been allowed no further comments were made.

15) Date of next meeting: Monday 24th July 1.30PM Jubilee Centre