

**Minutes of the Ordinary Meeting of the Parish Council of Berkswell,
held in the Reading Room, Berkswell on
19th June 2014 at 7.45pm**

1. Attendance

Cllrs S Cooper, D Hitchcock, K Howles, and G Lock (Chairman).
Mrs S Butterworth (Clerk).
4 members of the public including Mr K Tindall, Mr A Dymond, Mrs J Edwards.

2. Apologies

Borough Cllr D Bell, Cllr R Lloyd, Mr B Brant, Mr M Hickin, Mr J Cairns,
Mr D Felthouse.

3. Declarations of Interest

None.

4. Confirmation of Minutes

The minutes of the Annual Meeting of the Parish Council held on 15 May 2014 confirmed as accurate and signed by the Chairman.

5. Matters arising from previous minutes not covered elsewhere on this Agenda

None.

6. Public Opinion, Borough Councillor's Report and Parish Councillor's Opinion

Mr K Tindall reported to the meeting on the recently approved planning application for x39 residences and community centre adjacent to Harper Fields Care Home, Kenilworth Road. This Phase 2 development was not mentioned in the original plans and planning officers are concerned a precedent will be set.

Cllr Hitchcock confirmed Berkswell PC should support Balsall PC in objecting to this and should discuss in detail as a Planning Committee at the next meeting.

Mr Tindall requested Berkswell PC submit documentation to the NPCU (National Planning Casework Unit) within 21 days of the application. Mr Tindall will forward information to Berkswell PC. **Cllr Lock passed the motion to contact NPCU and Mrs C Spelman MP, seconded by Cllr Hitchcock.**

Mr A Dymond reported on the poor condition of the island and planting at Truggist/Hodgetts Lane and the damaged road sign on Spencer's Lane. Items to be added to Berkswell PC Issues List.

Cllr Hitchcock advised the meeting the Tree Warden's documentation in relation to HS2 is available on request.

Cllr Howles commented on new planning rules regarding the conversion of old farm buildings to residential and the need to keep an eye on such developments.

Cllr Lock informed the meeting leaflets detailing the proposed new Scout House have been distributed. No formal planning application has been made to date.

Cllr Hitchcock enquired whether payment had been made to Marsh Lane Reserve.
Clerk to check records.

7. Highways and other SMBC issues

Speed visors – correspondence

Correspondence received from SMBC confirming cancellation of the contract for upkeep of speed visor batteries.

Repair to fingerpost – Berkswell crossroads

The fingerpost sign has been removed – **Clerk to follow up repair/replacement with SMBC.**

Lorry traffic and planning enforcement - Truggist Hill Farm

With Planning Enforcement Team.

Traffic calming in Berkswell Village

Solihull Councillor recently elected on basis of village traffic calming. **It was proposed to write to Cllr Allsopp and Mr A Prior for an update on the situation.**

Recent flooding in Berkswell Village

Despite extensive works the problems is ongoing. **Re-instate on Issues List.**

School parking issues

A meeting was held in February at Berkswell School and the possibility of a lollypop person was discussed. SMBC will not fund. School to consider.

Greenway

Berkswell Parish Council has not been formally approached. Cllr Lloyd is representing PC and has reported back on the recent meeting held regarding the Berkswell access to the Greenway.

8. Heritage and Community

The Lant Trust – representation

Kirsty Hughes, Clerk to the Lant Trust has requested a second representative. **Clerk to forward details to Cllr Cooper. Cllr Cooper to contact the Lant Trust.**

9. HS2

Parish Council is awaiting guidance from appointed Agent regarding the appointment of a QC. Balsall PC has also appointed BDB as their Agent. **Cllr Lock proposed to write to Balsall PC regarding the impact of this appointment on funds made available for HS2 issues.**

10. Ordinary Business

Agree an amount to be donated to charity in respect of the provision of teas etc at the Parish Assembly

Cllr Hitchcock proposed £75 be donated to the charity of choice, all agreed. **Clerk to contact June Smitten regarding charity of choice.**

Airport

Cllr Cooper advised she will be attending the Airport meeting at Gerard O'Regan's House, Magpie Lane and will report back at the next meeting.

11. Accounts for Payment

Clerk to forward BDB invoice to Cllr Cooper.

It was resolved to approve the following payments:

<i>Payee</i>	<i>Cheque</i>	<i>Amount</i>
Bircham Dyson Bell (HS2)	001651	£4993.16
Solihull MBC (Speed Visors)	001652	£546.30
S Butterworth (Clerk's Expenses)	001653	£374.64
G R Mowing Ltd (Lawn Mowing June-Aug)	001654	£522.00
Balsall Common Bugle (Summer Edition)	001655	£100.00
Thistle Loo Hire (Berkswell Fête & BBQ)	001536	£240.00

Payment of £750 (Chq No 001537) made to The Sharmanaires (BBQ Band) on 14 June 2014.

Thanks to Cllr Howles and Clerk for contribution towards a successful BBQ. **Clerk to send letters of thanks to others involved.**

12. Administration

Agree schedule of costs to be recharged in respect of Berkswell Parish Council for Jan-Mar 2014

Schedule of costs to be recharged in respect of Berkswell Parish Council for Jan-Mar 2014 agreed. Invoice received, to be presented for payment at the next meeting.

13. To agree to proceed with the meeting in private session and exclude members of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s.1(2)

It was resolved to exclude the public in accordance with the Public Bodies (Admission to Meetings) Act 1960 s.1(2) to discuss confidential matters with Berkswell Charities.

(Separate confidential section follows, making a total of 5 pages)

14. To agree to proceed with the meeting in private session and exclude members of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s.1(2)

It was resolved to exclude the public in accordance with the Public Bodies (Admission to Meetings) Act 1960 s.1(2) to discuss two confidential staffing matters.

(Separate confidential section follows, making a total of 6 pages)

15. Next Meeting

Ordinary Meeting of the Council, 24 July 2014 at 7.15pm, The Jubilee Centre, Balsall Common.

The meeting closed at 9.30pm.

Mrs S Butterworth
Clerk to Berkswell Parish Council
The Old Granary
Holly Lane
Balsall Common
CV7 7EB

07443 644896

clerk@berkswellparishcouncil.org.uk

24 July 2014