

**Minutes of the Extraordinary Meeting of the Parish Council of
Berkswell, held in Balsall Common Village Hall on
3rd July 2014 at 6.30pm**

1. Attendance

Cllrs A Cambage, D Hitchcock, K Howles, and G Lock (Chairman).
Mrs S Butterworth (Clerk).

2. Apologies

Cllrs R Lloyd and S Cooper, Borough Cllrs D Bell and T Diccico, and Mr D Felthouse.

3. Declarations of Interest

None

4. Annual Return

Mrs Butterworth, Clerk to Berkswell Parish Council, presented the completed Annual Financial Return form. The Chairman reviewed each item on the check list, and a positive response was approved for each. The form will be submitted to Grant Thornton, the External Auditor, by the Clerk.

5. Any Other Business

Cheque book 001536–001595 had been cancelled by the Nat West Bank in July 2013. The following cheques had been presented for payment and subsequently cancelled:

Cheque No. 001536	£240.00	19.6.14	Thistle Loo Hire Ltd
Cheque No. 001537	£750.00	14.6.14	The Sharmanaires

Replacement cheques, as follows, were presented for signature:

Cheque No. 001656	£750.00	3.7.14	The Sharmanaires
Cheque No. 001657	£240.00	3.7.14	Thistle Loo Hire Ltd

6. Next Meeting

Ordinary Meeting of the Council, 24 July 2014 at 7.15pm, The Jubilee Centre, Balsall Common.

The meeting closed at 6.45pm.

Mrs S Butterworth
Clerk to Berkswell Parish Council
The Old Granary
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24 July 2014