

Berkswell Parish Council – Extraordinary meeting 17th January 2017

Minutes of the extraordinary meeting of the Parish Council of Berkswell held in the Upstairs Meeting Room, St John Baptist Church, Berkswell on 17th January 2017 at 7:15 pm.

Item	Topic	Action by										
	<p>1. Attendance: Cllrs Burrow, Hitchcock & Edwards and the Clerk</p> <p>2. Apologies for Absence: Cllrs Howles, Drake, Cambage & Lloyd and Cllr D Bell</p> <p>3. Acceptance of Apologies: All apologies were accepted</p> <p>4. Declarations of Interest: There were no declarations of interest.</p> <p>5. Open Forum There were no members of the public present.</p> <p>6. 2017/18 Budget and Precept – Council discussed options for the 2017/18 budget and precept as well as the 3 year forecast covering the period 2017/18 to 2019/20. Council agreed the following (also see the attached schedules):</p> <table style="margin-left: 40px;"> <tr> <td>2017/18 Budget</td> <td style="text-align: right;">£43,850</td> </tr> <tr> <td>2017/18 Support Grant</td> <td style="text-align: right;">£443</td> </tr> <tr> <td>Contribution from reserves</td> <td style="text-align: right;">£17,500</td> </tr> <tr> <td>2017/18 Precept</td> <td style="text-align: right;">£25,907</td> </tr> <tr> <td>Band D precept charge</td> <td style="text-align: right;">£16.91</td> </tr> </table> <p>Details of the 2017/18 budget and 3 year forecast are attached below.</p> <p>In determining the 2017/18 Precept, Council debated whether or not to make a contribution out of reserves to reduce the precept charge and to reduce the level of reserves in line with the Council’s Reserve Policy. Based on the Clerk’s assessment that the 2016/17 closing reserves will be c. £100k (taking commitments into account) a contribution of £17.5k towards the 2017/18 budget was agreed by Council. This will result in estimated closing reserves in 2017/18 of c. £82.5k. Council agreed to earmark £29k of its reserves to provide for future anticipated expenditure for which the precise timing is currently unknown. The earmarked reserves will be for; Berkswell Scouts New Club House (£4k); Jubilee Centre (£5k) and the Balsall Common Centre Project (£20k). Council agreed to amend the wording of the Reserves Policy to reflect the above.</p> <p>7. Next Meeting Ordinary Meeting of the Council, 9 February 2017 at 7.15pm, Balsall & Berkswell Hornets Clubhouse, Berkswell.</p>	2017/18 Budget	£43,850	2017/18 Support Grant	£443	Contribution from reserves	£17,500	2017/18 Precept	£25,907	Band D precept charge	£16.91	
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	2017/18	2018/19	2019/20
	Budget	Budget	Budget
EXPENDITURE			
Employee Pay & Allowances	10,400	10,600	10,800
Councillor Allowances & expenses	4,000	4,000	4,000
Administration	4,500	4,550	4,700
Communications	1,000	1,000	1,000
Specialist Advice	5,000	1,000	1,000
Local Plans	2,500	1,000	1,000
Public Safety	1,000	1,000	1,000
Grants & Donations & Section 137 will be combined from 2017/18 onwards	6,250	6,250	6,250
Heritage & Maintenance	7,100	7,250	7,350
Total Expenditure (excl VAT)	41,750	36,650	37,100
Contingency	2,100	2,100	2,100
Total Expenditure (including Contingency, ex VAT)	43,850	38,750	39,200

	2017/18
Calculation of Precept	
2017/18 Budget	43,850
Deduct Indicative Support Grant	443
Deduct contribution from reserves	17,500
Precept	25,907
Band D precept charge	16.91
Indicative number of Band D equivalent dwellings 2017/18	1,532